

The Institute of Chartered Accountants of India
APPLICATION FOR ENROLMENT FOR INTEGRATED PROFESSIONAL COMPETENCE COURSE (IPCC)
/ACCOUNTING TECHNICIAN COURSE (ATC)



Space for Official Stamp

1. Name in full (in Capital Letters)(As per Institute's Record/10+2/Graduate Certificate)
(First Name)

(Middle Name)

(Sur Name)

Maiden Name (in case of married female student)

Gender Male Female

3. Date of Birth _____ (dd/mm/yy)

4(a) Mother's Name _____

(b) Father's Name _____

5. Option for level(s) of Course

Group I of IPCC Group II of IPCC (with/without articles) Accounting Technician Course

Group I of IPCC and ATC Group II of IPCC (with/without articles) and ATC

Both Groups of IPCC (with/without articles)

Both Groups of IPCC(with/without articles) and ATC (All Levels)

6. Residential Address

a) Permanent Address

City _____ State Code _____ (Refer SI No 8 of instructions for filling the form)

Pin _____ Phone No. with STD Code _____ / _____

Mobile No. _____

Email id _____

b) Address for correspondence Same As Communication Address given in 6 (a) above Yes No

City _____ State Code _____ (Refer SI No 8 of instructions for filling the form)

Pin _____ Phone No. with STD Code _____ / _____

Email id

Mobile No.

7. Indicate options for getting study material in 'Hindi' or 'English' Hindi English

8(a) Nationality

Indian Foreign

(In case of foreign nationals intending to pursue studies in India, an attested copy of student visa or study permit, as the case may be from appropriate authorities for the duration of the Chartered Accountancy Course must be enclosed)

(b) Whether Differently abled (if yes, proof for nature of deformity to be enclosed) Yes No

9. Educational Qualifications (Starting from 10th examination)

Examination	Board/ Authority/University	Year	Result		
			Marks/ Grade Obtained	Max Marks	Awaited/ Passed
X	<input type="text"/> <input type="text"/>	<input type="text"/>	<input type="text"/> / A B C D (Pl tick the grade)	<input type="text"/>	<input type="radio"/> Passed
XII (compulsory qualification to register for IPCC)	<input type="text"/> <input type="text"/>	<input type="text"/>	<input type="text"/> / A B C D (Pl tick the grade)	<input type="text"/>	<input type="radio"/> Passed
Degree (Name)	<input type="text"/> <input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="radio"/> Awaited <input type="radio"/> Passed
Diploma (Name)	<input type="text"/> <input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="radio"/> Awaited <input type="radio"/> Passed

10(a) Date of joining Entrance/ Foundation / PE-I /CPT with Registration number

Date - - Registration No.

(b) Particulars regarding passing the Entrance/Foundation/ PE-I /CPT, wherever applicable (year, month and roll number)

Entrance Foundation PE - I CPT

Exam Year Month Roll Number



11.(a) I (name)

hereby deposit towards Registration fee for Integrated Professional Competence Course (IPCC) (choose one)

	(Without Articles)	(With Articles/ 1 yr. work experience)
<input type="radio"/> Group I of IPCC	Rs.8,000/\$500	—
<input type="radio"/> Group II of IPCC	Rs.5,000/\$300	Rs 7,000/\$400 *
<input type="radio"/> ATC	—	Rs 10,000/\$600 *
<input type="radio"/> Both Groups of IPCC	Rs.9,000/\$550	Rs 11,000/\$650 *
<input type="radio"/> Group I of IPCC and ATC	Rs.9,000/\$550	—
<input type="radio"/> Group II of IPCC and ATC	Rs. 10,000/\$600	Rs 12,000/\$700 *
<input type="radio"/> Both Groups of IPCC and ATC	Rs.10,000/\$600	Rs 12,000/\$700 *

- (i) * Articled training starts only after passing Group I of IPCC.ATC student has to undergo 1 year work experience.
 (ii) Fees of Rs.1,000/- meant for Student's Activities is to be paid only once.
 (iii) Detailed chart of Fees is enclosed herewith.

(b) Rs. 400/- or US\$ 40 for the annual subscription of Journal - The Chartered Accountant (optional) .

Details of Payment DD Date: DD No.

Details of Payment if paid through online

Acknowledgement Number Date:

Amount in Rs. Amount in \$ Amount:

Name of the Bank

The amount of Rs. or \$ should be paid by way of Demand Draft drawn in favour of

"The Secretary, The Institute of Chartered Accountants of India" payable at Mumbai / Chennai /Kolkata / Kanpur / New Delhi in accordance with the address of the student.

Declaration

I, undertake to abide by all the Rules of the Board of Studies, as may be in force from time to time during the period I am undergoing tuition. I further agree not to pass, or sell or gift away any study paper or any other material provided to me by the Board of Studies/Institute.

I hereby declare that the information furnished herein above is true to the best of my knowledge.

Please affix
Recent
Colour
Photograph



(For office use only)

(Within the frame only)

Signature of the Applicant

Study sets issued/collected Yes No If Yes,
In person from regional/branch office

Date with office seal

Office seal

By Post

Applied in the Region Western Southern Eastern Central Northern

Signature of
Dealing Assistant

Signature of
Officer
In-Charge

ACKNOWLEDGEMENT

Acknowledge with thanks receipt of Registration Form for IPCC/ ATC alongwith Rs. or \$ by way of

Demand Draft No. dated

drawn on

from Mr/ Ms

as Registration Fee for IPCC/ ATC subject to realisation of the Demand Draft.

Signature

(Within the frame only)

Fee payable for Registration of IPCC/ ATC

	1	2	3	4	5	6
	Both Groups IPCC (without articles)	Both Groups IPCC & ATC (without articles)	Group I of IPCC	Group II of IPCC (without articles)	Group II of IPCC (with articles)	ATC
Registration fees for ATC	-	Rs. 1,000/-	-	-	-	Rs. 4,000/-*
Registration fees for IPCC *	Rs. 5,000/-*	Rs. 5,000/-*	Rs. 4,000/-*	Rs. 4,000/-*	Rs. 4,000/-*	-
Registration Fee for Orientation Programme	Rs. 1,000/-	Rs. 1,000/-	Rs. 1,000/-	-	-	Rs. 1,000/-
Registration Fee for 100 hours ITT	Rs. 2,000/-	Rs. 2,000/-	Rs. 2,000/-	-	-	Rs. 2,000/-
Registration Fee for one year service experience	-	-	-	-	-	Rs. 2,000/-
Student's Activities Fee**	Rs. 1,000/-**	Rs. 1,000/-**	Rs. 1,000/-**	Rs. 1,000/-**	Rs. 1,000/-**	Rs. 1,000/-**
Student's Association Fee	-	-	-	-	Rs. 1,000/-	-
Registration fee as articulated assistant	-	-	-	-	Rs. 1,000/-	-
TOTAL FEES in Rs.	Rs. 9,000/-	Rs. 10,000/-	Rs. 8,000/-	Rs. 5,000/-	Rs. 7,000/-	Rs. 10,000/-
TOTAL FEES in US \$	\$ 550	\$ 600	\$ 500	\$ 300	\$ 400	\$ 600

* Registration Fee includes registration charges (Rs 1,000/- towards Board of Studies) and charges for providing Reading materials.

** To be charged only once at the time of initial registration.



DOCUMENTS TO BE ATTACHED:

(i) Demand Draft/ Pay Order towards IPCC registration fee.

(ii) Attested copy of 12th pass or its equivalent Central Government recognized examination pass marks statement, duly attested by a Chartered Accountant/ Gazetted Officer/ Head of the Institution.

(iii) Attested copy of CPT pass marks statement, duly attested by a Chartered Accountant/ Gazetted Officer/ Head of the Institution (students are advised not to wait for CPT marks statement to be received from Examination division for registration to IPCC but proceed for IPCC registration with a copy of downloaded CPT marks statement. As soon as the Original CPT marks statement received an attested copy of the same to be submitted to the Regional Office without fail for procedural compliance).

Gujarat, Maharashtra, Goa and the Union Territories of Daman & Diu and Dadra & Nagar Haveli	Western India Regional Council of The Institute of Chartered Accountants of India ICAI BHAWAN, 27 Cuffe Parade, Colaba, Mumbai – 400 005 Phone: 022-39893989, Fax: 022-39802953 E-mail: wro@icai.org
Andhra Pradesh, Kerala, Karnataka, Pondicherry, Tamil Nadu and the Union Territory of Lakshadweep	Southern India Regional Council of The Institute of Chartered Accountants of India ICAI BHAWAN, 122, M.G. Road, Post Box No. 3314 Nungambakkam, Chennai – 600 034 Phone: 044-39893989, Fax: 044-30210355 E-mail: sro@icai.org
Assam, Meghalaya, Nagaland, Orissa, West Bengal, Manipur, Tripura, Sikkim, Arunachal Pradesh, Mizoram and the Union Territory of Andaman-Nicobar	Eastern India Regional Council of The Institute of Chartered Accountants of India ICAI BHAWAN, 7, Anandilal Poddar Sarani, (Russell Street), Kolkata – 700 071 Phone: 033-39893989, Fax: 033-30211145 E-mail: ero@icai.org
Uttar Pradesh, Uttarakhand, Bihar, Madhya Pradesh, Rajasthan, Chhatisgarh and Jharkhand	Central India Regional Council of The Institute of Chartered Accountants of India ICAI BHAWAN, Post Box No. 314, 16/77B, Civil Lines Kanpur – 208 001 Phone: 0512-3989398, Fax: 0512-3011193 E-mail: cro@icai.org
Delhi, Haryana, Himachal Pradesh, Jammu & Kashmir, Punjab and the Union Territory of Chandigarh	Northern India Regional Council of The Institute of Chartered Accountants of India ICAI BHAWAN, 52-54, Vishwas Nagar, Shahdara, Near Karkardooma Courts, New Delhi - 110032 Phone: 011-39893990, 30210601 Fax: 011-30210680 E-mail: nro@icai.org

IMPORTANT : CA students can pursue Graduate/ Post Graduate Courses as well as MBA through distance learning programme from the Universities with whom the Institute has signed Memorandum of Understandings (MOUs). These Universities are IGNOU, Bharatiar University, University of Madras and Netaji Subhas Open University (NSOU). For further details, please visit Institute's website www.icai.org.

INSTRUCTIONS FOR FILLING THE FORM

PLEASE FOLLOW THE SIMPLE STEPS WHILE FILLING THE FORMS

1. Use the **BLACK BALL PEN** to fill the details and to sign the form.
2. Do not put any stray marks on Black Squares and Barcode.
3. Fill complete circles for the selected options else leave it blank if not applicable as shown in the example:

EXAMPLE

Wrong Method

Sex Male Female
 Special Category Gen SC/ST Backward class OBC Disabled Others

Right Method

Sex Male Female
 Special Category Gen SC/ST Backward class OBC Disabled Others



4. Write clearly within the boxes, as indicated in the following example:

K	V	L	N	A	R	A	S	I	M	H	A	M	U	R	T	H	Y
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5. Do not over write.
6. Please write the date in DD-MM-YYYY format.
7. Do not bend/fold the form.
8. Please refer the table below for State Codes.

STATE/UT CODE	STATE/UT NAME
AN	ANDAMAN AND NICOBAR
AP	ANDHRA PRADESH
AR	ARUNACHAL PRADESH
AS	ASSAM
BH	BIHAR
CH	CHANDIGARH
CG	CHHATISGARH
DN	DADRA AND NAGAR HAVELI
DD	DAMAN & DIU
ND	DELHI
GA	GOA
GJ	GUJARAT
HR	HARYANA
HP	HIMACHAL PRADESH
JK	JAMMU & KASHMIR
JH	JHARKHAND
KR	KARNATAKA
KL	KERALA

STATE/UT CODE	STATE/UT NAME
LK	LAKSHADEEP
MP	MADHYA PRADESH
MH	MAHARASHTRA
MN	MANIPUR
MG	MEGHALAYA
MZ	MIZORAM
NG	NAGALAND
OR	ORISSA
PN	PONDICHERRY
PB	PUNJAB
RJ	RAJASTHAN
SK	SIKKIM
TN	TAMIL NADU
TR	TRIPURA
UP	UTTAR PRADESH
UT	UTTARAKHAND/UTTRANCHAL
WB	WEST BENGAL