

Email id

Mobile No.

4. Please indicate whether you need study material in 'Hindi' or 'English' Hindi English

5. Date of Birth -- (DD-MM-YY)



6(a) Nationality Indian Foreign

(In case of foreign nationals intending to pursue studies in india, an attested copy of student visa or study permit, as the case may be from appropriate authorities for the duration of the Chartered Accountancy Course must be enclosed)

6(b) Whether Physically challenged (if yes, proof for nature of deformity to be enclosed) Yes No

7. Father's /Husband's name & address

(Name)

(Address)

City State Code

Pin Phone No. with STD Code /

Email id

Mobile No.

8. Educational Qualifications (Starting from 10th examination)

Examination	Board/ Authority/University	Year	Result		
			Marks Obtained	Max Marks	Awaited
X	<input type="text"/> <input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	
XII	<input type="text"/> <input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	
Degree <input type="text"/>	<input type="text"/> <input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="radio"/> Yes
Diploma <input type="text"/>	<input type="text"/> <input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="radio"/> Yes

9. Particulars regarding joining and passing the Entrance/Foundation/ PE-I /CPT/Intermediate/ PE-II/PCE/Group I or Both Group of IPCC or Accounting Technician examination of the Institute, wherever applicable (year, month and roll number)

Entrance Foundation PE - I CPT Intermediate PE - II PCE IPCE (Both Groups)

ATE/IPCE(Group I) IPCC(Both Groups)

-- Date

Unique Registration No.

Entrance/Foundation/PE-I/CPT Exam Year Month Roll Number

PE-II(Both Groups) Exam Year Month Roll Number Group B I

Exam Year Month Roll Number Group B II

ATE/IPCC(Group I) Exam Year Month Roll Number Group B I

IPCC(Both Groups) Exam Year Month Roll Number Group B I

Exam Year Month Roll Number Group B II

10. Particulars of partially completed articles service, if any, viz.

(a) Name, Membership No. and address of the previous employer(s)

(Name)

Grid for Name

Membership No.

Grid for Membership No.

Address :

Grid for Address Line 1

Grid for Address Line 2

Grid for Address Line 3

City State Code

Pin Phone No. with STD Code

(b) Whether served as articled assistant or audit assistant

Articled Audit



(c) Registration No.

(d) Date of Commencement of articles/audit training (Date)

(e) Date of termination

(f) Registration No.

(g) Date of Commencement of articles/audit training (Date)

(h) Date of termination

(i) Total period served : years months days

11. Date of commencement of service under the present employer

12. Date on which the deed of articles has been executed

13. Period for which the deed of articles has been entered into years months days

From To

14. Number of the Form in which the deed of articles has been executed

15. Whether the agreement has been executed

(a) in the printed form, without any modifications Yes No

(b) in duplicate and one copy kept by either party Yes No

16. (a) Whether the articled assistant is actively engaged in any other business or occupation?

No Yes

(b) Whether the articled assistant is an active partner or a sleeping partner in a business concern or a Director in family business Company

Active Partner Sleeping Partner Director

(c) If yes, whether permission of the Council has been obtained (quote letter No. and date)

Grid for Letter No.

Grid for Date

**Please affix
Recent
Colour
Photograph**

(Within the frame only)

Signature of the Articled Assistant

I declare that the particulars given above are true and correct to the best of my knowledge and belief. The information furnished against items 13 and 14 is based on the statement of the articled assistant.

(Within the frame only)

Stamp and Seal of the Employer

(Within the frame only)

Counter Signature of the Employer


Place :

Date : - -



PARTICULARS OF THE EMPLOYER OF THE ARTICLED ASSISTANT

PART -B	
1.	Name <input style="width: 945px; height: 20px; border: 1px solid black;" type="text"/>
2.	Membership No. <input style="width: 150px; height: 20px; border: 1px solid black;" type="text"/>
3.	Address <input style="width: 945px; height: 20px; border: 1px solid black;" type="text"/> <input style="width: 945px; height: 20px; border: 1px solid black;" type="text"/> <input style="width: 945px; height: 20px; border: 1px solid black;" type="text"/> <input style="width: 945px; height: 20px; border: 1px solid black;" type="text"/> City <input style="width: 580px; height: 20px; border: 1px solid black;" type="text"/> State Code <input style="width: 50px; height: 20px; border: 1px solid black;" type="text"/> Pin <input style="width: 100px; height: 20px; border: 1px solid black;" type="text"/> Phone No. with STD code <input style="width: 100px; height: 20px; border: 1px solid black;" type="text"/> / <input style="width: 250px; height: 20px; border: 1px solid black;" type="text"/>

4 Date from which the member is continuously holding the Certificate of Practice  2095224935458

(a) -- (b) No. of completed years of Practice years

5 Name of the Firm and member's status therein (i.e. Proprietor/Partner/Paid Assistant)

Proprietor Partner Paid Assistant

6 Details of association (Proprietor/ Partner/ paid assistant),if any, with other firms of Chartered Accountants

7 Sub-Regulation of Regulation 43 under which the member is eligible to train the articled assistant

8 Whether the member is engaged in any other business or occupation at present.If so, please give details

No Yes

from -- to -- (DD-MM-YY)

9 Whether the member was engaged in any other business or occupation at any time during the qualifying years of his practice on the strength of which he claims eligibility to train articled assistant. If so, please give details

No Yes

from -- to -- (DD-MM-YY)

10 Name(s) of the articled assistant(s),if any, with registration Nos.,already undergoing training with the member

1. (Name)

(Registration No.)

2. (Name)

(Registration No.)

3. (Name)

(Registration No.)

4. (Name)

(Registration No.)

5. (Name)

(Registration No.)

6. (Name)

(Registration No.)

7. (Name)

(Registration No.)

8. (Name)

(Registration No.)

9. (Name)

(Registration No.)

10. (Name)

(Registration No.)

11 Name of the additional articulated assistant, if any, with registration number, already undergoing training with the member.

(Name)

(Registration No.)

I declare that the particulars given in Part B above are true and correct to the best of my acknowledge and belief and I undertake to intimate the Council within sixty days of any change that may occur in the information furnished in Part B during the period of training to the articulated assistant.

I further declare that

- (1) I have fully satisfied myself that the articulated assistant is eligible to receive training as such under the Chartered Accountants Regulations, 1988 and that he has passed the Professional Education Examination (PE-II) / Group I of IPCC or Both Groups of IPCC or Accounting Technician course /CPT/ PE-I/ Foundation/ Entrance Examination.
- (2) The deed of articles has been executed in duplicate in Form 102.
- (3) I have fully satisfied myself that the deed has been executed correctly in all respects.
- (4) One copy of the deed of articles has been retained by me and the other has been given to the articulated assistant .
- (5) I shall be paying stipend to the articulated assistant not below the rates prescribed under the Regulations.
- (6) I have necessary vacancy to train the aforementioned articulated assistant and that relevant papers for registration have been filled in accordance with the provisions of Regulations 46.



(Within the frame only)

Stamp and Seal of the Employer



(Within the frame only)

Signature of the Employer

Place :

Date : - -



Stipend Details :

A person registered as an Articled Assistant is entitled to receive a minimum monthly stipend as per the rates specified under the Chartered Accountants Regulations, from time to time. The current minimum rates of monthly stipend payable, depending on the situations of the normal place of services of the articulated assistant, are as follows:

	Classification of the normal place of service of the articulated assistant	Stipend payable per month		
		During the first year of training	During the second year of training	During the remaining period training
(1)	Cities / towns with a population of 20 lakhs and above	Rs. 1000/-	Rs. 1,250/-	Rs. 1,500/-
(2)	Cities/towns having a population of 4 lakhs and above but less than 20 lakhs	Rs. 750/-	Rs. 1,000/-	Rs. 1,250/-
(3)	Cities / towns having a population of less than 4 lakhs	Rs. 500/-	Rs. 750/-	Rs. 1,000/-

Study sets issued/collected Yes No If Yes,

In person from regional/branch office

Date with office seal

		-							
--	--	---	--	--	--	--	--	--	--

Office Seal

--	--	--	--	--	--	--	--	--	--

By Post

Applied in the Region Western Southern Eastern Central Northern

Signature of
Dealing Assistant

--	--	--	--	--	--	--	--	--	--

Signature of
Officer In-Charge

--	--	--	--	--	--	--	--	--	--

ACKNOWLEDGEMENT

(To be filled in by the Applicant)

We acknowledge with thanks receipt of Rs.

--	--	--	--	--	--	--

 or \$

--	--	--	--	--	--	--

by way of Demand Draft No.

--	--	--	--	--	--	--	--	--	--

 drawn on

--	--	--	--	--	--	--	--	--	--

--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--

as Registration Fee for IPCC subject to realisation of the Demand Draft.

--	--	--	--	--	--	--	--	--	--

Signature
(Within the frame only)
for The Institute of Chartered Accountants of India



**THE INSTITUTE OF CHARTERED ACCOUNTANTS OF INDIA
GENERAL INSTRUCTIONS REGARDING REGISTRATION OF ARTICLED ASSISTANTS**

(A) FIRST REGISTRATION

1. Entry Qualification

The candidate should have

- (a) passed the Professional Education II Examination (PE-II) conducted by the Institute and successfully completed computer training / Information Technology Training programme as may be prescribed from time to time by the Council of the Institute; or
- (b) passed Group – I of IPCE or Both Groups of IPCC or ATC level examination under IPCC scheme of education.
- (c) passed the Common Proficiency Test (CPT) conducted by the Institute and Senior Secondary Examination (10+2) examination conducted by an examining body constituted by law in India or an examination recognized by the Central Government as equivalent thereto or;
- (d) passed Professional Education I Exam (PE - I)/erstwhile Foundation Exam / Entrance Examination conducted by the Institute ;

2. Period of Articles :

The period of articles for the candidates eligible under (a)/(b) above is 3 years and for the candidates covered under (c) & (d) above would be 3 ½ years. If the candidates eligible under (c)/(d) register themselves for PCC up to 30th June 2009, the period of articles is 3 ½ years or if register themselves for IPCC, period of articles is 3 years.

3. Documents to be executed

- (a) Deed of Articles in Form 102
- (b) Statement of particulars for registration in Form 103 in triplicate, one copy to be sent to the Institute, one copy each to be retained by the chartered accountant and the articled assistant.

Deed of Articles in (Form '102')

- (i) The deed of articles should be executed on a Non-judicial stamp paper or 'Special Adhesive Stamps' of the requisite value should be affixed with reference to the state where student undertakes articled training.
- (ii) The deed of articles should be executed for full period of three years/three and a half years as the case may be. A deed showing a lesser period will not be registered.
- (iii) The deed of articles should be executed in the printed Form in duplicate and signed both by the articled assistant/guardian of the articled assistant and the chartered accountant concerned.
- (iv) The original deed of articles should be retained by the chartered accountant and duplicate copy thereof should be given to the articled assistant.
- (v) The deed of articles is not required to be sent to the office of the Institute for registration.

Form of Particulars for Registration (Form 103)

- (i) Statement of Particulars for registration (Form '103') should be filled clearly, completely and unambiguously
- (ii) The form should be signed both by the articled assistant/guardian as the case may be, and the chartered accountant concerned at the appropriate places.

Note: Before entering into articleship, the candidate must ensure that the Chartered Accountant under whom he wishes to receive training as an articled assistant is eligible to train and he is having a vacancy to accommodate him as an articled assistant.

4. Permission for other course

Prior permission of the Council to pursue any course of study either through correspondence, Private or Regular (be it a graduation or post graduation) should be obtained by submitting Form 112 duly filled in and signed by the student, his employer and the Principal of the College at the time of joining the articles or during the period of articles if intending to join or joined subsequently .

Before recommending and forwarding application of the articled assistant, the principal must ensure that:

- a) The working hours for the articled assistant shall be 35 hours in a week excluding the lunch break.
- b) The office hours of the principal for providing articled training to the articled assistant shall not be generally before 9.00 a.m. or after 7.00 p.m.
- c) The normal working hours for the articled assistant shall not start after 11.00 a.m. or end before 5.00 p.m.
- d) The working hours for the articled assistant should not exceed 35 hours in a week excluding the lunch break and normally an articled assistant be required to work during the normal working hours fixed for articled assistants.
- e) In case of the exigencies of work with the principal, an articled assistant may be required to work beyond his / her normal working hours. However under such circumstances, the aggregate number of working hours shall not exceed 45 hours per week. The requirement to work beyond 35 hours in a week should not be a practice but only in exceptional circumstances. Further, where the articled assistant is required to work beyond normal working hours, and aggregate of such hours exceed 35 hours per week, he/she shall be entitled to compensatory leave calculated with reference to number of completed working hours, over and above 35 hours per week.
- f) The facility of allowing flexible office hours stands withdrawn.
- g) During the working hours, the articled assistant is not permitted to attend college / other institutions for pursuing any course including graduation. Accordingly, college timings of such course should not be such (after taking into account the time required to commute) which clashes with the normal working hours of the article training.
- h) The working hours do not clash with the graduation or any other course, if any pursued by the articled assistant, each articled assistant registered on or after 1st April, 2008 shall now be required to obtain specific permission from the ICAI for pursuing graduation or other course as permitted under the Chartered Accountants Regulations by submitting Form No. 112, within one month from the date of joining the College or course to the ICAI.
- i) The Certificate in Form No. 112 indicating college timings etc. shall be counter-signed by the concerned principal of the college with the seal and stamp of the college and also indicating the telephone number/s and full address of the college.
- j) Leave in connection with the permitted course for the days of the relevant examination may ordinarily be granted by the principal. Any other leave for such course may be granted at the discretion of the principal

Note: In case a student does not comply with the above requirements or violates any of the above guidelines, his /her article ship period shall not be recognised.

5. Application for registration to Information Technology Training:

Candidates registering for articles for 3 ½ years after passing CPT/PE- I/Foundation/Entrance Examination are required to register for Compulsory ITT Course.

6. Permission to engage in other occupation

An articulated assistant may be allowed to be merely a sleeping partner in a business concern or a Director in family business company subject to certain conditions, details whereof can be furnished on request. On receipt of application in prescribed form '112' permission to engage in other occupation shall be considered if the applicant is engaged as:

i) Sleeping partner in business concern

The main requirement is that there must be clear recital in the partnership deed of the family business concern that he is a sleeping partner and this will constitute "prima-facie" evidence unless there is evidence to the contrary.

ii) Director in a family business company

The main requirement is that the articulated assistant should be a Director of family Business Company which is in existence before joining the C.A. Course and he should not take any active part apart from attending the meeting of Board of Directors.

7. Student Identity Card:

The attached card duly filled in with latest passport size photograph of student and signed by the employer and the student at the appropriate places only should be sent alongwith form '103'. The Identity Card will be stamped by the Institute and returned to the student in a plastic cover along with the registration letter. The Identity Card shall be compulsory to all the students and will be valid for three years/3 ½ years as the case may be from the date of registration. In case of transfer/extension of articulated service, the card shall be required to be re-issued for the balance/extended period.

8. Address of the Concerned Regional Office of ICAI

The papers for registration should be sent so as to reach within 30 days from the date of commencement of training at the following places :

- (If the employer chartered accountant is practising in Western India Region) to the Additional Director of Studies at "ICAI Bhawan", 27, Cuffe Parade, Colaba, Mumbai-400 005.

- (If the employer chartered accountant is practising in Southern India Region) to the Sr. Asstt. Secretary at "ICAI Bhawan", 122, Mahatma Gandhi Road, Post Box No. 3314, Nungambakkam, Chennai-600 034.

- (If the employer chartered accountant is practising in Eastern India Region) to the Sr. Deputy Secretary at "ICAI Bhawan", 7, Anandilal Poddar Sarani, Russell Street, Kolkatta - 700 071.

- (If the employer chartered accountant is practising in Central India Region) to the Deputy .Secretary at "ICAI Bhawan", 16/77-B, Civil Lines, Behind Reserve Bank of India, Kanpur-208 001, U.P.

- (If the employer chartered accountant is practising in Northern India Region) to the Deputy Secretary at "ICAI Bhawan", Plot No. 52, 53, 54, Institutional Area, Vishwas Nagar, Shahdara, Near Karkardooma Court, Delhi- 110032 / "ICAI Bhawan", Indraprastha Marg. New Delhi - 110002

9. Papers/Payment to be sent for Registration

a) Form "103" duly filled in and signed.

b) Copies duly attested by the concerned member under whom the articles are to be registered.

i) Mark sheet of PE- II, 10+2, CPT/ PE-I/Foundation Examination/ Entrance Examination

ii) Date of Birth Certificate (as per S.S.C.)

iii) Compulsory Computer Training Certificate (CCT) issued by the C.A. Institute only in case of PE II students.

(c) In case of foreign nationals an attested copy of student visa or study permit, as the case may be from appropriate authorities for the duration of the Chartered Accountancy Course must be enclosed.

- (d) Registration and Tuition fees as per details given in Form' 103' by Banker's Cheque/Demand Draft/Pay Order drawn on any bank in the name of 'Secretary' "The Institute of Chartered Accountants of India" and payable at Mumbai, Chennai, Kolkata, Kanpur, New Delhi as the case may be.

(B) SUBSEQUENT REGISTRATION – RE - REGISTRATION OF ARTICLES.

Transfer of articled service from one employer to another

The training as an articled assistant under a chartered accountant in practice can be terminated with the mutual consent of the parties (Employer and the articled assistant). While registering the articled service under another chartered accountant in practice for the balance period of training, the formalities would broadly be the same as set out in paragraph 2 and 3 above except for the following.

- (a) No registration fee is necessary for re-registration of articles.
- (b) The particulars in Form" 103" for registration under the new employer should be accompanied by a service certificate from the previous employer for the training already served, in Form" 109" or Form 120 as the case may be along with Report of Practical Training undergone in the format prescribed on the reverse of form 109 or Form 120 as the case may be.
- (c) The Identity Card issued under the previous employer.
- (d) The period of training in the deed of articles with the new employer must be the full balance period of training required to be undergone under the Chartered Accountants Regulations.

(C) SUPPLEMENTARY ARTICLES:

An articled assistant who has already completed three years/three & half years of articles service and has taken leave in excess of the period allowed under Regulation 59 is required to serve for a period equivalent to the excess leave taken in order that his training may be completed. For this purpose, a supplementary deed of articles in Form No. " 107" should be executed in triplicate with the same employer in continuation of the previous training on a non-judicial stamp paper or "special adhesive stamp" of the requisite value should be affixed on the form. The supplementary deed in duplicate along with Form 108 or Form 119 as the case may be for the period already served should be sent so as to reach the Office of the Institute within 60 days of the expiry of the normal term of articles.

In case there is a break in the continuity of training and/or there is a change in the employer and/or there is a delay in submission of the papers beyond 60 days, as referred to in the previous paragraph, an agreement in Form No. "107" would not be valid. .

In such a case, a fresh agreement in Form" 102" should be entered into and the particulars in Form" 103" along with Form No. 108 or Form 119 as the case may be for the period already served, should be sent to the Office of the Institute for registration within 30 days of the commencement of training.

A member may be granted an additional vacancy to engage an articled assistant whose normal term of training is over and he (the articled assistant) is found to have taken excess leave which is to be made up by an additional period of articles. It is the duty of the employer in such a case to ensure that the articled assistant completes the period of training under him including the period of excess leave. The benefit of an additional vacancy in such case is given only **where it could not have been reasonably anticipated that the articled assistant would have to serve an extra period on account of the excess leave taken. Such additional vacancy may be given to the previous employer or to any other chartered accountant entitled to train articled assistant (s).**

(D) OTHERS

In case Form No. 103 is not submitted to the Institute's Office within 30 days from the date of commencement of training, the procedure laid down by the Council for condonation of delay in submission of forms will apply.

Delay	Corresponding fees to be paid.
30 days beyond specified period	Rs. 100/-
31-180 days beyond specified period	Rs. 300/-
Beyond 181 days	Rs. 1,000/-

1. If the delay is 31 days to 180 days beyond specified period , no documents are required to be submitted.
2. Following documents may be submitted if the delay is more than 181 days.
 - a. Attendance record of the Articled Assistant.
 - b. Original deed of Articles in Form 102, executed on non-judicial stamp paper.
 - c. Certified copy of the work diary of the articled assistant.
 - d. Stipend details with evidence in the form of Bank Pass Book/Statement.

Course on General Management and Communication Skills

The course could be taken by a student after completing 2 years of Practical Training or before applying for membership of the Institute/during last year of practical training or before applying for membership in case of students under 3 years of practical training.

The course is to equip the entrants of the profession with some essential skills, such as-

- (i) General Management and Business Communication Skills:
- (ii) Presentation Skills:
- (iii) Group Discussion Skills:

A. Fees to be charged from the students registering for Integrated Professional Competence Course (IPCC)/ Accounting Technician Course (ATC) - students who have passed CPT and passed 10+2 examination or passed Entrance Examination or Foundation Examination or Professional Education (Examination - I):

Various charges	1		2		3		4		5		6	
	Both Groups of IPCC (Without articles)	Both Groups of IPCC (Without articles)	Both Groups of IPCC & ATC (Without articles)	Both Groups of IPCC & ATC (Without articles)	Group I of IPCC	Group I of IPCC	Group II of IPCC (Without articles)	Group II of IPCC (Without articles)	Group II of IPCC (With articles)	Group II of IPCC (With articles)	Accounting Technician Course	Accounting Technician Course
	Rs.	\$	Rs.	\$	Rs.	\$	Rs.	\$	Rs.	\$	Rs.	\$
Registration fee for ATC	-		1000		%	%	%%	%%	-		1000	
Registration fee with BOS	1000		1000		1000		1000		1000		-	
Registration fee for Orientation Programme	1000		1000		1000		1000@		-		1000	
Registration fee for 100 hours ITT	2000		2000		2000		2000@		-		2000	
Registration fee for one year work experience	-		**	**	**	**	**	**	-		2000	
Tuition fee for ATC	-		-		-		-		-		3000	
Tuition fee for IPCC	4000		4000		3000		3000		3000		-	
Students' Activities Fee	1000*		1000*		1000*		1000*		1000*		1000*	
Students' Association Fee	-		-		-		-		1000		-	
Registration fee as articled assistant	-		-		-		-		1000		-	
TOTAL FEES	9000	550	10000	600	8000	500	8000	500	7000	400	10000	600

* To be charged only once at the time of initial registration.

** Students who opt for ATC along with both groups of IPCC/ Group I of IPCC/ Group II of IPCC have to pay Rs. 2000/- or \$50 towards Registration fee for one year work experience.

% Students who wish to register for ATC along with Group I of IPCC has to pay Rs. 1000/- towards ATC registration. No separate study materials will be issued for ATC. Foreign students have to pay \$ 50 in addition to the prescribed fee given above.

% Students who wish to register for ATC along with Group II of IPCC has to pay Rs. 2000/- (Rs.1000/- towards ATC registration fee and Rs. 1000/- towards tuition fee). Separate study material will be issued for ATC. Foreign students have to pay \$ 50 in addition to the prescribed fee given above.

@ Students who wish to register ONLY for Group II of IPCC has to pay Rs. 3000/- (Rs. 1000/- towards Registration fee for Orientation Programme and Rs. 2000/- towards Registration fee for 100 hours IT Training) and need not pay Rs. 3000/- while registering for the other group subsequently.

B. Fees to be charged from the students registering for Integrated Professional Competence Course (IPCC)/ Accounting Technician Course (ATC) but who are already registered for erstwhile Intermediate Examination or Professional Education (Course-II) or Professional Competence Examination:

	Fee Details	Registration fee for ATC	Registration fee with BOS	Registration fee for Orientation Programme **	Registration fee for 100 hours ITT	Registration fee for one year work experience	Tuition fee for ATC	Tuition fee for IPCC	Students' Activities Fee	Students' Association Fee	Registration fee as articulated assistant	TOTAL FEES
A	Intermediate (Articles completed/ partially completed)											
1	Both Groups of IPCC	-	-	1000	2000	^^	-	4000	1000*	-	-	8000
2	Both Groups of IPCC + ATC	1000	-	1000	2000	^^	-	4000#	1000*	-	-	9000
3	Group I of IPCC	-	-	1000	2000	^^	-	3000	1000*	-	-	7000
4	Group I of IPCC + ATC	1000	-	1000	2000	^^	-	3000#	1000*	-	-	8000
5	ATC	1000	-	1000	2000	^^	3000	-	1000*	-	-	8000
6	Group II of IPCC	-	-	1000	2000	^^	-	3000	1000*	-	-	7000
7	Group II of IPCC + ATC	1000	-	1000	2000	^^	-	4000	1000*	-	-	9000
B	Professional Education (Course - II) (Without articles)											
1	Both Groups of IPCC	-	-	1000	2000@	-	-	4000	1000*	-	To be paid Rs. 2,000/- while registering for article ship.	8000
2	Both Groups of IPCC + ATC	1000	-	1000	2000@	2000	-	4000#	1000*	-		11000
3	Group I of IPCC	-	-	1000	2000@	-	-	3000	1000*	1000*		8000
4	Group I of IPCC + ATC	1000	-	1000	2000@	2000	-	3000#	1000*	1000*		11000
5	ATC	1000	-	1000	2000@	2000	3000	-	1000*	-		10000
6	Group II of IPCC	-	-	1000	2000@	-	-	3000	1000*	1000*		8000
7	Group II of IPCC + ATC	1000	-	1000	2000@	2000	-	4000	1000*	1000*		12000
C	Professional Education (Course - II) (With articles)											
1	Both Groups of IPCC	-	-	1000	2000@	^^	-	4000	1000*	-	-	8000
2	Both Groups of IPCC + ATC	1000	-	1000	2000@	^^	-	4000#	1000*	-	-	9000
3	Group I of IPCC	-	-	1000	2000@	^^	-	3000	1000*	-	-	7000
4	Group I of IPCC + ATC	1000	-	1000	2000@	^^	-	3000#	1000*	-	-	8000
5	ATC	1000	-	1000	2000@	^^	3000	-	1000*	-	-	8000
6	Group II of IPCC	-	-	1000	2000@	^^	-	3000	1000*	-	-	7000
7	Group II of IPCC + ATC	1000	-	1000	2000@	^^	-	4000	1000*	-	-	8000
D	Professional Competence Course											
1	Both Groups of IPCC	-	-	1000	-	^^	-	4000	1000*	-	-	6000
2	Both Groups of IPCC + ATC	1000	-	1000	-	^^	-	4000#	1000*	-	-	7000
3	Group I of IPCC	-	-	1000	-	^^	-	3000	1000*	-	-	5000
4	Group I of IPCC + ATC	1000	-	1000	-	^^	-	3000#	1000*	-	-	6000
5	ATC	1000	-	1000	-	^^	3000	-	1000*	-	-	6000
6	Group II of IPCC	-	-	1000	-	^^	-	3000	1000*	-	-	5000
7	Group II of IPCC + ATC	1000	-	1000	-	^^	-	4000	1000*	-	-	7000

* To be charged only once at the time of initial registration.

** Student has to undergo Orientation Programme only once either in IPCC or ATC.

@ To be paid only if the student had not registered himself/ herself for 250 Hours CCT or 100 Hours ITT and has to pay only once either in IPCC or ATC.

No separate study material will be issued to ATC opted students. Since Group I of IPCC and ATC course study materials are same.

^^ Students not completed prescribed period of articleship will be required to pay Rs. 2000/- as registration fee for one year work experience.